

Specimen Format of Shareholders' Reply

General Manager (Secretarial & Estates)
CESC Limited
CESC House
Chowringhee Square
Kolkata 700 001

Dear Sir,

**Transfer of Equity Shares of the Company to Investor
Education and Protection Fund (IEPF) Suspense Account**

I refer to your letter dated 22 November, 2016 on the captioned subject and confirm not having received dividend on the Company's equity shares for the years 2009-10 to 2015-16.

Accordingly, I hereby lodge claim for payment of dividend on my equity shareholding in the Company for the said years, which may be credited to my bank account as per details given below:

1. Bank A/c. No. & Type
2. Name of Bank & Branch
3. MICR No. (9 digit code)
4. IFSC Code
5. Contact No
6. E-mail ID

(copy of a cancelled cheque is attached)

Further, I hereby submit self attested copies of my (i) PAN card and (ii) Voter Card / Aadhaar card/ Passport towards verification of my identity for substantiating the aforesaid claim.

Yours faithfully,

(Signature)

This claim must reach CESC latest by 3 December, 2016.