Dear Shareholder,

**Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF)**

We would write to inform you that it appears from our record that dividend warrants sent to you in respect of your shareholding have not yet been encashed by you for last seven years from the Financial Year 2012-13 to Financial Year 2018-19. We have not received from you any claim for the said dividend so far. The relevant details of such dividends have been uploaded on the Company’s Website: [www.cesc.co.in](http://www.cesc.co.in) in the ‘Investors’ section under the head ‘Corporate Information’.

In terms of the Companies Act 2013 and the Rules made there under, the above unclaimed dividend for the Financial Year ended 31 March, 2013 and the above shares held by you are to be transferred to Investor Education and Protection Fund (IEPF) shortly.

You are requested to lodge your claim IMMEDIATELY for payment of the above dividend to you, failing which your shares and the above unclaimed dividend for Financial Year 2012-13 will have to be transferred to IEPF Account as above.

It may also be noted that, even after the shares and the dividend are transferred to IEPF, the same can be claimed back by you from IEPF Authority after following the prescribed procedure.

In case of any communication/query, please get in touch with us through our Email ID: secretarial@rpsg.in or phone no.: +91-33-66340754, 66340814, 66340684 or the Company’s Registrar and Transfer Agents M/s. Link Intime India Private Limited, “Vishno Chambers”, 6 Brabourne Road, 5th Floor, Room No. 502 & 503, Kolkata – 700001, Tel No. +91-33-40049728 / 40731698, Email: kolkata@linkintime.co.in, Website: [www.linkintime.co.in](http://www.linkintime.co.in).

We invite your urgent attention to the matter.

Yours Faithfully,

Subhasish Mitra
Company Secretary

Encl: This being a computer generate document, no manual signature is required.